## Stinson, Judy

Subject:

FW: MASWCD Education Seminar

From: Soil & Water Conservation Program Sent: Monday, February 25, 2019 3:27 PM

To: DNR.Soil and Water Conservation Districts staff < <a href="mailto:dnr.soilandwaterconservationdistrictsstaff@dnr.mo.gov">dnr.soilandwaterconservationdistrictsstaff@dnr.mo.gov</a>

Cc: DNR.SWC Staff <dnr.swcstaff@dnr.mo.gov>

Subject: MASWCD Education Seminar

As part of the MASWCD Education Seminar next week, training will be offered on the afternoon of March 5<sup>th</sup> from 2:00-4:30 p.m. The training session will be, *How to Protect Your District and Your Personal Liability as a Board Member and/or Employee*. A representative from MOPERM will provide a portion of the training and Program Office staff will also provide some of the training.

Also next week on March  $6^{th}$  at 1 pm is a Soil and Water District's Commission meeting at the Lewis and Clark State Office Building.

If an individual attends the training on March  $5^{th}$  the following expenses can be claimed from state funds, mileage to and from Jefferson City (on March  $5^{th}$  and  $6^{th}$ ) and meal expenses on March  $5^{th}$  based on 12 hour travel status policy. Hotel room for the evening of March  $5^{th}$  and meal expenses for March  $6^{th}$  can be claimed if the individual attends the training on March  $5^{th}$  and the Commission meeting on March  $6^{th}$ . These are the only expenses that will be are eligible from state funds.

If you have any questions please contact your district coordinator. Thank you.

Thank you!

Soil and Water Conservation Program

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